

IN AN EMERGENCY WHEN YOU HEAR IT. DO IT.

LOCKOUT! Get inside. Lock outside doors.

STUDENTS

Return inside
Business as usual

TEACHER

Bring everyone indoors
Lock outside doors
Increase situational awareness
Business as usual
Take attendance



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open door

TEACHER

Lock interior doors
Turn out the lights
Move away from sight
Do not open door
Maintain silence
Take attendance



EVACUATE! To the announced location.

STUDENTS

Bring your phone
Leave your stuff behind
Follow instructions

TEACHER

Lead evacuation to location
Take attendance
Notify if missing, extra, or injured students



SHELTER! Hazard and safety strategy.

STUDENTS

Hazard	Safety Strategy
Hazmat	Seal the room
Tornado	Duck & cover

TEACHER

Lead safety strategy
Take attendance



HOLD! In your classroom. Clear the halls.

STUDENTS

Remain in the classroom until the "All Clear" is announced

TEACHER

Close & lock classroom door
Business as usual
Take attendance



ROOM CLEAR! To the identified location.

STUDENTS

Walk directly to the announced location
Receiving teacher contacts the office

TEACHER

Stay in the classroom or at doorway
Work to defuse or address the situation until help arrives

