

Madge Griffith Elementary

CEIC Meeting Agenda

September 11, 2018 - 4:00 - 5:00pm



Agenda Item	Presenter	Notes
Welcome & Introductions Review of Purpose	Karen	CEIC Members 18-19 BISD Regulation for CEICs
Upcoming Events: PTO Fundraiser (9.10 - 9.28) Popcorn Friday (9.14) Progress Reports go home (9.17) Griffith Night at Texas Roadhouse (9.18) Parent - Teacher Conferences (until 10.3) Fall Pictures (9.26) Smencil Sales (9.28) Griffith Night at Raising Cane's (10.1) PTO Meeting (10.2) District Testing (10.9-12) Popcorn Friday (10.12) End of 1st 9 Weeks (10.12) Book Fair (10.11 - 10.18) Griffith Night at Texas Roadhouse (10.16) Family Literacy Picnic (10.18) Report Cards go home (10.18) Teacher Professional Development (10.19 & 10.22) Red Ribbon Week (10.23-26) CEIC Meeting (10.30)		
Committee Reports Technology Teacher & Student Activities PBIS Crisis Team Parental Involvement/Family Engagement	Charles Gonzales Mann Wilson Lopez	
Agenda Items What's New at Griffith 2018 Accountability Review Review of Campus Improvement Plans Review of 2017 - 2018 Goals Review of 2018 - 2019 Goals Activity Account Report	Karen	2018 Accountability Comparison 2017 - 2018 Goal Review 2018 - 2019 Goals 2018 Campus Needs Assessment Summary Activity Account Balance Sheet
Questions & Concerns	Everyone	



Campus Education Improvement Committee Meeting Minutes

September 11, 2018

Present: Karen Matt, Ken Wilson, Rowena Lopez, Tammy Garcia, Teddie Meier, Mary Hoppock, Jean Cornelius, Twila Mann, Maria Calaf, Brenda Charles, Bianca Gonzales, Rebekah Riggle, Kathy Edwards, Kerri Schurtz, Kristen Sosa, Frank soto, Renee Music, Wendy Burke

Meeting Time: 4:00 p.m.

Location: Madge Griffith Library

I. Welcome- Karen Matt

- Karen welcomed everyone to the meeting
- Everyone introduced themselves
- Summarized CEIC responsibilities
- Campus Goals
 - Current and last year goal comparison
 - Quarterly progress on goals
 - Activity account balances
 - Service term on committee - 2 year terms, may serve 2-2 year terms
- Upcoming CEIC Meetings
 - Oct. 30th
 - Jan. 15th
 - Mar. 19th
 - May 7th

II. Upcoming Events- Karen

- Karen went over the list of upcoming events from the agenda
 - Literacy Picnic- Family Engagement Event
 - Other Events listed on Agenda

- Professional Development-Two trainings this school year in October and February
 - Teachers Friday District PD
 - Teacher Monday Campus PD
 - Students will have 4 day weekends during PD

III. Committee Reports

- **Technology –Brenda Charles**
 - Building database lessons for kids in STEAM
- **Teacher/Student Activity- Bianca Gonzales**
 - Clubs- getting forms ready
- **PBIS-Twila Mann**
 - Develop and implement new lunchroom system
 - School store- good economy system for students
- **Crisis Team- Ken Wilson**
 - Fire drills scheduled for the school year
 - Lock down drill rescheduled
 - Vestibule working - campus more secure
 - Adding intercom outside front door next semester
- **Parental Involvement/ Family Engagement- Rowena Lopez**
 - Events
 - Literacy Picnic books ordered
 - Turkey Trot - November 15th
 - Family STEAM Night Feb. 5th
 - Open House- March 5th
 - Volunteer days Nov. 29th and Feb. 28th
 - New Student Information Packets ready
 - Student Council will welcome new students with a tour of school etc.
 - Parent/Teacher Conferences-
 - Title 1 information to parents-change from NCLB to ESSA
 - Parent goals for children
 - Home visits- option for parents
 - Parental Involvement Conference
 - One staff member and one parent will attend conference

IV. Agenda Items- Karen Matt

- **What's New at Griffith**
 - Library
 - New furnishings and charging stations
 - New paint, carpet and wall paper
 - Kitchen
 - New serving area
 - New appliances
 - Marquee Electronic Sign
 - Provide visible information to parents, guests and staff
 - Security Vestibule

- **2018 Accountability Review**
 - Reading, Math, Writing Goals
 - Measured by 3rd and 4th Grade STAAR scores
 - Moving to Letter Grade system A,B,C,D
 - Griffith Score C- ranked 5th out of 10 Elementary Schools in BISD
 - Hurricane Harvey and Statewide computer issues may have contributed to lower scores
 - **Goal Review**
 - Student achievement- students meeting a year's growth in reading, math and writing
 - Dr. Matt went over specific percentages on STAAR and DRA,TEMI, iStation tests
 - Learning Environment
 - 5% Decrease in discipline referrals
 - Increase PBIS
 - Crisis Training with drills
 - Human Capital
 - Staff members will serve on a committee
 - Professional staff members will have leadership role
 - Provided ongoing professional development
 - Technology/Finance/Facilities
 - Identify and pursue alternative funding ex. Coins for Classrooms for field trips etc.
 - Utilize technology to increase student learning
 - Public Relations
 - Employee satisfaction rate of 90% on survey items
 - Family Engagement Survey- less than 10% parents completed survey
 - Implemented Family Engagement Plan
- **Review of Campus Improvement Plans**
 - Dr. Matt shared the 2017-2018 Goals and the 2018-2019 goals with committee
 - Goals determined by Campus committees
 - Goals to be reviewed quarterly for progress
 - Budget for next school year will be presented for approval to committee
- **Activity Account Report**
 - Karen shared the activity account balances as well as the PTO and Hospitality account balances with the committee and went over the expenditures
- **Thank you**
 - **Karen thanked the committee members for being advocates and ambassadors for Griffith.**
- **Meeting was adjourned Next meeting Oct. 30th**