



INDIVIDUAL COMPLAINT FORM: LEVEL ONE

Any individual filing a complaint must fill out this form completely and turn it in to the campus principal. All complaints will be processed in accordance with Board Policy (Local) or any exceptions outlined therein.

1. Name: _____

2. Campus: _____

3. Please state date of the event or series of events causing the complaint: _____

4. Please state your complaint including the individual harm alleged:

5. Please state the remedy that you are seeking:

6. Please state specific facts of which you are aware to support your complaint in details

Signature: _____

Date Submitted: _____